

# Sydney Secondary College Leichhardt Campus

## P&C Minutes of General Meeting 3rd September 2018

**Attendance** recorded in attendance book.

**Parents & Carers:** Robyn Bernstein, Priscilla Strachan, Alex Munroe, Susan Mercer, Siranda Torvaldsen, Wendy Richardson, Jack Hawkes, Anna Cody, Jane Crawford, Ann-Therese King, John Collyer, Eoin Murphy

**Staff members:** Vince O'Donnell (Relieving Principal), Melinda Bright (Relieving College Principal)

### GENERAL MEETING

Commenced 7.00pm.

Welcome given by President Jane Crawford to all attending.

#### 1. Apologies

Michael Zanardo, Cathy McMillan, Kelly Stephens

#### 2. Approval of minutes from last meeting

Minutes from previous meeting approved by Jane Crawford, seconded by Siranda Torvaldsen.

#### 3. Matters arising from previous Minutes

##### a. Updated school website - need for a calendar

A Google Calendar has gone onto the new website.

- i. Sally Bury has followed this up.
- ii. Melinda Bright noted Sally Bury is working extremely hard to include calendar into new NSW Department of Education website template.
- iii. The Sentral Student and Parent Portal calendar can also sync to other calendars.

##### b. Follow up of low attendance at student/parent/teacher nights

- i. Vince O'Donnell re addressed the issue - there will be no change to system for now.
- ii. Melinda Bright noted that usually there is a higher turnout for Year 7 and Year 10.
  - o The trial of Year 7 Student LED conference - positive feedback from staff, parents and students: successful in re-engaging students, giving ownership back to students, avenue for students to talk about their achievements, hopefully will encourage more participation in Year 8.

##### c. Our submission re. Parliamentary enquiry on the impact of the WestConnex Project

- i. Huge thank you to Ann-Therese King for all her time and effort in writing submission. Ann-Therese thanked sub group for all their support.

##### d. Air Quality Sensor for school

- i. Out of interest for the impact of WestConnex, Jack Hawkes attended Hackathon 'Breathable Sydney Hack by Energy Lab' in a personal capacity:  
<https://www.eventbrite.com.au/e/breathable-sydney-hack-tickets-47661392508>  
The Challenge - "How can we collect and collate air quality at a human scale?"
- ii. Following the event Jack reached out to the winning team to learn more about their sensor's capability: <https://luftdaten.info/en/home-en>
- iii. As Westconnex and NSW Government are not providing baseline data of air quality at school and surrounding areas, there is a need and opportunity to find out what more can be done for the school and its students and staff members. The winning team's Air Quality Sensor uses open source software and Costs \$50.00 per Sensor.

- iv. **ACTION:** Jane Crawford proposed the P&C commit \$50.00 for the purchase of one Air Quality Sensor for school, seconded by Siranda Torvaldsen.
- v. It was suggested that students could be involved in monitoring data etc. as part of science and environment projects.

#### 4. Reports

##### a. Principal's Report (Vince O'Donnell, Relieving Principal)

###### i. General Report

- o Question: would the P&C be OK with the 'essentials pack' (that includes books, stationery etc.) being replaced by a 'subject stationery requirements' list that parents are free to purchase in their own time and way?  
Note: hypothetical 'subject stationery requirements - Year 7 2019' will be supplied. The dominant pro is having it all together like a one stop shop, the dominant con is being locked into \$75 when it could be sourced cheaper.  
**ACTION:** The P&C agreed that the 'essential pack' should remain as is, and not be replaced by a 'subject stationery requirements' list that parents are free to purchase in their own time and way.

###### i. Staffing Update

- o Deputy Principal and HSIE Position results will be announced in the next fortnight.
- o Sharon Roberts - Principal of Blackwattle Bay Campus has been successful in becoming the Principal of Newtown Performing Arts High School. An EOI has gone out for term 4, but it's likely that they will be trying fill the role permanently ready for term 1, 2019.

###### ii. Recent Events

- o Student progress interview Tuesday August 7th for Year 10
- o Sydney East Athletics Carnival August 8th and 9th
- o HSC Marketplace Wed Aug 8th
- o 6C's + R-staff professional learning Mon Aug 13th
- o Year 8 Gala Day Wed Aug 15th
- o Year 8 Subject Selection Evening Thurs Aug 16th (6pm-7pm)
- o Year 10 Subject Selection Interviews Mon Aug 20th - Fri Aug 22nd
- o Drought appeal occurred Friday 24th August
- o Extended Professional Learning Evening Wed August 29th
- o Wear it Purple Day Friday August 31th

###### iii. Future Events

- o Primarily Fun will occur this week, leading to Music in the Park Saturday September 8th
- o Duke of Ed Bronze first journey Thursday Sept 6th
- o Year 10 Geography Coastal Excursion Monday Sept 10th
- o R U OK day Thurs Sept 13th
- o School Production Performances Wed Sept 12th, Thurs Sept 13th, Fri Sept 14th (6pm-9pm)
- o Work experience -Year 10, the week of Mon Sept 17th - Sept 21st
- o Raise Mentoring Graduation event Thurs Sept 20th
- o Duke of Ed Silver trip Wed 26th
- o Year 12 Graduation Fri Sept 28th

##### b. President's Report (Jane Crawford)

###### i. Fundraising

- o Music Festival fundraiser postponed to next year (TBC).
- o Comedy Night - Priscilla Strachan will liaise with Jane Crawford to follow up with Comedy For a Cause for a possible Friday Comedy Night Oct/Nov 2018.

- c. **Treasurer's Report** (Jack Hawkes)
    - i. The signatories for the respective P&C accounts have been actioned by Bendigo Bank. Jack will meet with Michelle Cox to identify what needs to be invoiced by school for committed funds.
    - ii. **P&C contributions:** \$26,544.50 (as at end of April).
    - iii. **P&C Account balance:** \$72,521.00
      - o Committed funds: \$63,220.00
      - o Uncommitted: \$35,795.00
    - iv. The Air Quality Sensor for \$50.00 to be installed on school site
    - v. **Lostock Account balance:** \$10,266.66
    - vi. **Westpac Account Balance:** \$130.28  
Jonathan Hawkes will endeavour to close Westpac Account.
  - d. **Secretary's Report** Nothing to report.
  - e. **Event Coordinator's Report** See President's report
  - f. **Lostock Report** Jane Crawford confirmed that Lostock is owned and insured by the NSW Department of Education.
  - g. **Master Plan Sub-committee Report** Judy Kelly to report back from the DoE.
- 5. General Business**
- a. **School promotional clip update**  
Melinda Bright to follow up.
  - b. **Does the College Art Show still take place?**
    - i. Melinda Bright noted: only senior campus exhibition this year in Blackwattle Bay Campus library. College would still like one across three campuses, no venue was available this year.
    - ii. P&C agreed they would like to help facilitate College Art Show.
    - iii. Sydney College of the Arts was suggested as possible venue - Melinda Bright to follow up.
  - c. **School Uniform**
    - i. A parent enquired about the arrangement school had with Pickles, regarding issues such as Stock availability.
      - o Melinda Bright addressed issue: Once school business manager is in place, a review of contract will take place.
- 6. Next Meeting:** Monday 5th November 2018 at 7.00pm in the common staffroom.  
**No meeting in October because of school holidays.**
- 7. Meeting closed** 8.30pm