

# **Sydney Secondary College Leichhardt Campus**

## **P&C Minutes of General Meeting 5th March 5th 2018**

**Attendance** recorded in attendance book.

Parents & Carers: Robyn Bernstein, Jane Crawford, Georg Mandel, Michael Zanardo, Sue Luburic, Susan Mercer, Wendy Richardson, John Collyer, Kelly Stephens, Simon Harch, Ann-Therese King, Eoin Murphy

Staff member: Principal, Melinda Bright

Apologies: Siranda Torvaldsen

### **GENERAL MEETING**

Commenced 7.05pm.

Welcome given by President Jane Crawford to all attending.

#### **1. Funding request for Drama Department**

Stephanie Bendeich, (SSCL drama teacher) submitted 3 quotes as requested (December 2017 minutes) for storage, including built in wardrobe, mirrored doors, hanging racks, adjustable shelves, drawers, and installation.

- i. Up to \$11,000 approved, moved by Simon Harch, seconded by Robyn Bernstein.
- ii. Jane Crawford (Architect/P&C President) offered to meet with the drama department to go over finer details of built in storage design and installation. Installation hopefully to be completed by Term 3.

#### **2. Approval of minutes from last meeting**

Minutes from previous meeting approved by Jane Crawford, seconded by Ann-Therese King.

#### **3. Matters arising from the Minutes**

##### **a. Fundraising or Event Coordinator position**

- i. Coordinator still needed for one fundraising event eg. Trivia night, Music festival, Comedy Cause.
- ii. Parents at meeting interested in being part of fundraising team to support Coordinator anyway they can.
- iii. School has been approached by a Music Festival Coordinator. P&C to follow up.

##### **b. Coffee Cart**

- i. Waiting on Coffee Cart team (Minutes 3 April 2017) if going ahead or not.

##### **c. Student hallway upgrade update**

- i. Hallway upgrade not going ahead. \$5,000.00 to be removed from P&C commitment register.

##### **d. Canteen upgrade update**

- i. Melinda Bright asked the P&C what they thought of a parent working bee made up of people who could share their time and expertise to help upgrade the outside area of Canteen, including servery, queuing area, and ceiling lining, coordinated by SSCL General Maintenance staff member. P&C thought that a working bee was a possibility. Balmain Campus have had parent working bees.
- ii. The students would greatly appreciate upgrade. Currently the canteen area is a drab industrial like area.

- iii. It was suggested that perhaps tertiary design or construction students could help.

#### **4. Reports**

##### **a. Principal's Report**

- i. Every year the school puts together a document "SSC Leichhardt Roles & Responsibilities", covering all staff including executives, deputies and head teachers involved in a number of general and faculty duties. "Roles and Responsibilities" include curricular and extra-curricular activities, student supervision, management of faculties, professional learning (mentoring) and quality teaching.
- ii. In 2015 Department of Education (DOE) put out a paper that said there are "6 Effective Practises" that have been identified in High Growth Schools (a school that is adding a lot of value over time between year 7 Naplan and Year 12 HSC). Since then, SSCL has been surveying staff annually to measure where they are at with the "6 Effective Practises". It's an effective way of identifying areas where the school needs to focus as a whole and within faculties.
- iii. The next 3 year strategic plan is underway, taking into account last years parent, student and staff consultations to identify areas that need improving.
- iv. The school started External Validation in 2016 - self evaluation within SSCL Excellence Framework, identifying areas where the school has to improve. Still in draft form. The DOE has decided to limit the school to 3 strategic directions, which are Teaching, Learning and Leading (part of the school's Excellence framework). Against the SSCL Excellence Framework, the school is excelling in student welfare and wellbeing. Parents welcome to discuss school's direction with Principal and offer Feedback and Ideas.
- v. Every year staff are asked to think of 3 personal goals for the year. Helps to identify staff needs, eg. Information communication technology (ICT) upskilling has been one of the standouts. Achievement of goals are documented over the years. It's great to see staff achieve their goals with the support of the school, and the students benefiting with teachers helping students become far more critical and reflective of what they are learning, not just consumers of what they are told to learn.
- vi. Open Day March 7
- vii. 2018 Enrolments have settled at 945. Blackwattle Bay and Balmain Campus are over capacity. Leichhardt is the largest of the schools which is why it is managing to stay within capacity.
- viii. The school has written to Council regarding pedestrian crossing safety on Balmain Rd. It was suggested Jamie Parker, Member for Balmain be contacted as well.
- ix. Melinda Bright advised the P&C that at the end of the year the DOE puts on 2 school (student free) development days. Melinda asked the P&C if they would agree to staff choice on how the 2 professional learning days are to be scheduled. The P&C agreed. Melinda moved that the P&C would endorse staff choice of how the 2 professional learning days at the end of the year will be implemented, seconded by Jane Crawford.

##### **b. President's Report**

Not alot to report. Attended College Presentation Day, a very enjoyable event. It's tradition that Year 10 Dux and runner up receive a cash gift. Jane confirmed that we are incorporated, part of the Federation of the P&C Associations. Jane clarified the objects and functions of our Association.

**c. Treasurer's Report**

Simon Harch advised that the bank account balance is currently sitting just above \$73,000.00. Money Committed = \$63,800.00, (\$5,000.00 previously committed to hallway upgrade - removed). Available money (not committed) = \$9,000.00. Audit is pending. Energy bill paid for Lostock.

**d. Secretary's Report** All New Parent & Carers added to P&C email list.

**e. Westconnex Liaison Coordinators Report** (Ann-Therese)

- i. As we wait to hear the outcome of a potential NSW upper house parliamentary inquiry into the health impacts of motorway ventilation stacks, particularly on vulnerable populations including students, we note the proposed 3 stacks at Rozelle Goods Yards for the Westconnex.
- ii. All three SSC campuses are within a 3km radius of the proposed Rozelle Goods Yards stacks. This 3km radius is considered potentially significant for health impacts in some professional opinions.
- iii. With contradictory information in the public domain about these health impacts, it is a challenge for school communities to know what to believe, which is the rationale for advancing the parliamentary inquiry.
- iv. Meanwhile, RMS has put out information on the topic of air quality In the interests of being broadly informed of all sides of the debate, you may wish to go to the RMS link. <https://v2.communityanalytics.com.au/rms/air-quality/>

**f. Lostock Report** No Update. Each year the 3 campuses give a P&C contribution of \$500.00 to Lostock. Simon moved that P&C continue to contribute \$500.00 annually to Lostock, seconded by Robyn Bernstein.

**g. Tramsheds Sub-committee Report** No Update

**h. Master Plan Sub-committee Report** Master plan progressing. Further consultation with school and Tramshed Sub-committee needed before going any further.

**5. General Business**

- a. Air conditioning work hopefully to be completed by the beginning of Term 2.
- b. Jane Crawford suggested that the P&C could be more proactive in supporting the school's Aboriginal Educational Committee. Melinda suggested that a P&C member could attend "Pride", the Aboriginal parents/student/teacher mentor evening, to speak about the P&C. Melinda will let Lisa Hartemink (Aboriginal Education Co-ordinator) know that the P&C are interested in supporting her and other Aboriginal Education Initiatives.
- c. Melinda asked if anyone worked in any organisation that may have laptops that are no longer needed (still viable) that could be given to some of the school's aboriginal students. Macquarie Bank gave 20 laptops to the school last year.

**6. Next Meeting:** Monday 7th May 2018 at 7.00 pm in the common staffroom.

There is **no meeting in April**. Meetings are not held anytime in the month where the first Monday falls within school holidays or a public holiday".

**7. Meeting closed** 8.30pm