

# Sydney Secondary College Leichhardt Campus

## P&C Minutes of AGM and General Meeting 5th February 2018

**Attendance** recorded in attendance book.

Parents & Carers: Robyn Bernstein, Christina Petruzzella, Sarah Foster, Sue Luburic, Susan Mercer, Kristen McKendry, Simon Harch, John Collyer, Kelly Stephens, Arwen Sutton, Ann-Therese King, Amanda Watkin, Michael Zanardo, Stephanie Le Marinel, Phill Le Marinel, Siranda Torvaldsen, Jane Crawford, Eoin Murphy

Staff member: Principal, Melinda Bright

### ANNUAL GENERAL MEETING

Commenced 7.40pm.

#### 1. Welcome and Introductions

Siranda Torvaldsen handed the meeting over to Melinda Bright, Principal SSCLC.

Melinda called for the nominations for the election of office bearers.

#### 2. Apologies Vanessa Palfreeman

#### 3. Election of Office Bearers for 2018

- **President**: Siranda Torvaldsen nominated Jane Crawford, seconded by Ann-Therese King. Jane Crawford elected President.
- **Vice-President (2)**: Ann-Therese King nominated by Siranda Torvaldsen, seconded by Sarah Foster. Siranda Torvaldsen nominated by Jane Crawford, seconded by Simon Harch. Ann-Therese King & Siranda Torvaldsen elected Vice President.
- **Secretary**: Robyn Bernstein nominated by Siranda, seconded by Sarah Foster. Robyn Bernstein elected Secretary.
- **Treasurer**: Simon Harch nominated by Siranda Torvaldsen, seconded by Jane Crawford. Simon Harch elected Treasurer.
- **Lostock Coordinator**: Siranda Torvaldsen nominated Belinda Fraser, seconded by Jane Crawford. Belinda Fraser elected Lostock Coordinator.
- **Fund Raising or Event Coordinator**: position vacant
- **Assistant Secretary**: Eoin Murphy
- **Assistant Treasurer**: Stephanie Le Marinel

Amanda Watkins proposed a motion to have all office bearers made signatories of the account, seconded by Simon Harch.

Amanda Watkins proposed a motion to have Sydney Secondary College Campus treasurers to be the auditors of the last Financial Year books, seconded by Simon Harch.

#### 4. AGM closed 8.00pm

### GENERAL MEETING

Commenced 8.05pm

Jane thanked Melinda for chairing the Office Bearers Election and welcomed new and returning parents and carers. Office bearers thanked, particularly outgoing President, Siranda Torvaldsen and outgoing Treasurer, Amanda Watkin.

Jane advised that an Annual P&C Membership contribution is required of not less than 50c per member.

#### **1. Approval of Minutes from last meeting**

Minutes from previous meeting approved by Siranda Torvaldsen, seconded by Amanda Watkin.

#### **2. Matters arising from the Minutes**

No matters arising from the Minutes.

#### **3. Funding request for \$100 for dux runner-up to be presented at Presentation Day (from Sally Bury, \$200 for dux already granted last year)**

Confirmed. Approved August 2017 meeting.

#### **4. Reports**

##### **a. Principal's Report**

- Outgoing members of the P&C were thanked, particularly Siranda. Nothing was too much trouble for Siranda, and was a pleasure to work with. Amanda was thanked for her great work as Treasurer and Melinda is looking forward to working with the new P&C members. Coming into the 6th full year at SSCLC, Melinda is struck by Leichhardt's wonderful P&C community, and it is very much appreciated that the P&C are here for the good of the school, not just for their own children and enjoys coming to the meetings.
- Parents and Carers are encouraged to read the school's newsletter regarding Inner West Council "new" regulations regarding school zones and fines (last page of school Newsletter "Highlights" Term 1 - Week 2).
- Late local enrolments still being finalised. Overall campus numbers should be similar to last year 950 - 960 students. Couple of spaces in each year group which is good, school needs to maintain a 5-10% buffer for late local enrolments.
- Good start to Year 7. Great Welfare team in place. Student well-being is paramount.
- Local enrolments increasing for Years 9/10 as more local students want to go to Blackwattle because of the range of subject choices.
- Lovely start to the year.

##### **b. Treasurers Report**

- Amanda advised that as of 31 January 2018 (end of P&C financial year) the Bank account had \$73,026.25 with available funds of \$15,449.25. Lostock had \$9,661.93.
  - **Commitment register**
    - \$300.00 Year 10 Dux and Dux runner-up prize
    - \$10,000.00 coffee cart (Melinda to confirm if going ahead)
    - \$5,000.00 Painting - hall area, boys toilets, stage and 2 classrooms. (discussed in June 2017 mtg, approved Aug 17)
    - \$5,000.00 Cube Rider (P&C waiting on invoice)
    - \$5,000.00 Student hallway upgrade (Still to go ahead, Melinda to ask Mr Springbett for update.)
    - \$14,000 Picnic tables (waiting for invoice for second lot of installed picnic tables).
    - \$4,000.00 iCentre
    - \$1,000.00 Audit
    - \$2,277.00 Drama department microphones
    - \$10,000.00 Canteen upgrade (Melinda to check quotes)
    - Up to \$1,000.00 Welcome drinks and food, 5 Feb 2018. Nominated by Siranda Torvaldsen, seconded by Simon Harch.

- **Waiting on quotes before approval**
  - \$11,000.00 (rough estimate) for Drama department storage and cupboards.  
Dec 2017 minutes

**c. Westconnex Liaison Coordinator's Report**

- No update.
- Jane thanked Ann-Therese King for all her work last year as our representative.
- Resolution passed at last meeting to write a letter supporting an Upper House enquiry into emission stacks. All campuses are in certain radius of the proposed stacks. Many P&Cs of other schools affected writing similar letters.

**d. Tramsheds Sub-committee Report**

- No update.
- Sub-committee headed by Ian Cranwell, to push for the expansion of Leichhardt Campus through the acquisition of the adjacent abandoned tramshed buildings, supported by Member for Balmain, Greens MP Jamie Parker.
- Parents and carers invited to join sub-committee.
- Jane to follow up with Ian.

**e. Master Plan Sub-committee Report**

- Sub-committee members
  - Jane Crawford (Architect/Urban Designer)
  - David Springbett (TAS Teacher, SSLC Spacemakers Program 2017)
- Jane has identified some opportunities at Leichhardt to improve the physical environment eg. the entry to the school in relationship to the school car park.
- Scope of the sub-committee - do a schematic master plan, help identify where P&C or school could potentially engage specialist consultants for key pieces of work that could help the school.
- Spacemakers Program (Melinda Bright initiative)
  - Looking at making spaces more flexible, better learning environment, aesthetically more pleasing, in consultation with staff and students.
  - Work has started in staff rooms, creating a more pleasant environment for staff to work and relax.
- Jane presented a schedule outlining objectives as a guide:
  - Next stage includes research of site, draft of objectives/site plan/analysis, and stakeholder input.
  - By April 9th, presentation of sub-committee progress in foyer.
  - June 4th P&C meeting, delivery of Master Plan objectives, which will include identifying opportunities and constraints.
- More members welcome, particularly planners, landscape architects, heritage consultants, arborists etc. There will be a callout for more members next issue of Highlights.

**f. Secretary's Report**

New parent and carer contact details are being added to P&C contact list.  
Website page to be updated.  
Looking at ways to update system.

**g. President's Report**

Nothing to report

#### **h. Lostock Report**

Nothing to report.

#### **5. General Business**

- It was requested if there could be more information regarding scheduling of vaccinations in "Highlights" (school newsletter).
- Communication and Calendar issues are constantly being addressed by school, trying to address preferred methods of communication combined with the constraints of Department of Education system.
- Air Conditioning - \$750,000.00 has been allocated by the Department of Education to fix air-conditioning. Melinda has been advised this work will be completed this year. A \$15,000.00 patch up job was done in the holidays. The P&C agreed to assist the school in anyway they can to help get the work done ASAP.

#### **6. Next Meeting**

Monday 5th March 2018 at 7.00 pm in the common staffroom.

#### **7. Meeting closed 8.40pm**