

Sydney Secondary College Leichhardt Campus

P&C Minutes General Meeting 1st July 2019

Attendance recorded in attendance book.

Parents & Carers Jack Hawkes, Siranda Torvaldsen, Susan Mercer, Ann Therese King, Jane Crawford, Eoin Murphy, Karen Korras

Staff members Belinda Conway (Acting Principal), Judy Kelly (College Principal), Tim Paterson (HSIE)

Apologies John Colyer, Gianina Olaru

GENERAL MEETING

Commenced 7.00pm

Welcome given by Jane Crawford to all attending.

1. Approval of minutes from last meeting

1. Jane Crawford approved minutes from previous meeting, seconded by Siranda Torvaldsen

2. Report on Student-led Conferencing (Tim Paterson, HSIE teacher)

1. 71 responses to survey from parents via email. Also surveyed teachers
2. Rolled out for year 7 & 8 this year. Next year 7-9, year after 7-10
3. Comments
 - a. too short/too little time (but would be the same with standard parent/teacher meeting)
 - b. Some students not confident enough – maybe need more prep? Teachers possibly need to know when to step in when kids are struggling
4. Generally positive atmosphere
5. Does format allow for questions from parents? Yes, parents spoke on average 1 min
6. A great example of teacher lead action research
7. Discussion on Parent/Teacher meetings in general
 - a. could we stop people booking consecutive slots (Jane)
 - b. Discussion on delays, timing – always runs late!

3. Matters arising from previous minutes

1. **Canteen Tender** (Jane Crawford) - we've had an offer of help from a parent who has a background in tendering, with a husband in catering
2. **Tramsheds** - (Jane Crawford) - will wait for John Collyer for report next meeting
3. **Lostock** (Belinda Conway)
 - a. had to stop renting immediately (Dept. Ed. legal) due to questions around ownership, and insurance cover wasn't right. Everything from the past was covered as was done in good faith
 - b. Spoken to finance, legal and looking to talk to Assets about sale and ownership
 - c. Jane Crawford - Can the P&C see any documentation that comes out of this?

- d. Should we look at how much invested vs spent? (\$500 per campus per year spent) plus occasional expenses (e.g restumping)

4. Reports

a. Principal's Report (Belinda Conway, Acting Principal)

- i. Thank you Certificate for P&C and souvenir from iCentre and Sunny South (Librarian) for new 3D printer (Sunny South). Souvenir was a lovely 3D-printed prize/trophy
- ii. iCentre has launched First nations collection (partially funded with P&C funds)
- iii. Request for immediate suggestions/ideas for canteen tender, many of which were provided by attendees

b. President's Report (Jane Crawford)

- i. Attended College Advisory meeting, some important points:
 - 1. Music in the Park (Pioneer Park) in August – too expensive, too many rules (e.g health, garbage etc) from Inner West Council. We will instead run "Music in the Bay" (Belinda Conway)
 - 2. Blackwattle Bay – "Solar our school" group – P&C investing. School spends \$6000+ a week on electricity. Would pay for itself in 3 years. SSCL has some solar panels.
 - 3. COLA project (proposed by school Business Manager). Can kids be outside if it's raining? (Jane Crawford). No (Belinda Conway). Can the main hall be opened when raining? (Jane Crawford). At the moment no, as it's a learning space and there are rubbish problems (Belinda Conway)
- ii. Jane Crawford sat on the non local placement committee during the week. The school website will be updated, and the information simplified to ensure the school's policy for acceptance of non local children is clearly communicated

c. West Connex Report (Ann-Therese King)

- i. Community outreach person from contractor for services has been in touch – all going well. Some delays with rain. Contractor's priorities for the school holidays include a number related to the school (to minimise disruption)

d. Trivia Subcommittee Report (Ann-Therese King)

- i. Sold 108 tickets
- ii. Need someone to do decorating (have helpers, need leader). Eoin to ask James Powditch. Jane to ask Trudy Phelps (son Otto)
- iii. Beer/Alcohol – trying to organise with buyback for any unsold. Amatos didn't work out. Will try Annandale Cellars, Glebe Liquor
- iv. Motion to approve funds to purchase alcohol for 250 people - \$5000 – approved by Jane Crawford, seconded by Karen Korras
- v. Insurance for the event is it under control, and we have a fallback option in case P&C charity status is not organised in time

e. Treasurer's Report (Jack Hawkes)

- i. **P&C Bank Account Balances**

Bendigo Bank P&C Account balance	\$101,579.53	
Deposit	\$0.00	
Expenses	\$0.00	
Committed funds	\$68,570.00	
Uncommitted	\$ 33,009.53	
Bendigo Bank Lostock Account balance	\$10,002.85	
Income	\$170.00	Accommodation fees
Expenses	\$605.00	Emergency Plumber
Westpac Account Balance	\$130.26	

- ii. **Review of Commitment Register** Jack Hawkes emailed Belinda Conway to set up a meeting to discuss, so as to allow the P&C to clear the Commitment Register (see above \$68,570). When we can close this it will enable us to close out the commitments.
- iii. **Audit for Financial Year 2018/19** The Auditor has the paperwork to be able to complete the Audit. The next steps for the Audit are:
 1. Treasurer to address Auditor questions as they arise
 2. Auditor completes report and submits to P&C Exec
 3. P&C Exec submit Audit Report to Federation of P&C Associations of NSW
- iv. **Application for reinstatement of Not for Profit Status** The P&C is in the process of applying to the Australian Charities and Not-for-profits Commission (ACNC) to have its Not for Profit status reinstated. Gianina, Jack and Jane are working to complete the application to submit as soon as possible.

5. Funding requests (Belinda Conway)

1. COLA (covered outdoor learning area) over all Basketball courts – 2 existing or 2 existing plus 1 new court. Currently organising quotes
2. Cool-water dispenser

6. General business

1. **Some children with special needs get modified assessment tasks (Karen Korras)**
 - a. At the moment are not given above a “C” grade
 - b. This has been dealt with in one faculty, but there is no consistent policy across the school.
 - c. Children sit modified assessments for HSC, NAPLAN without any grade penalty
 - d. Belinda Conway says that this is currently being addressed

4. Change in commitments resulting from this month's P&C Meeting: None

5. Next Meeting Monday 5th August at 7pm in the common staffroom.

6. Meeting closed 8:23pm

