

Sydney Secondary College Leichhardt Campus

P&C Minutes General Meeting 4th November 2019

Attendance recorded in attendance book.

Parents & Carers , Gianina Olaru, Siranda Torvaldsen, Jane Crawford, Eoin Murphy, Ann-Therese King, Ling Chan, Karen Korras, Susan Mercer, Andrée Greenwell, James Manche

Staff members Belinda Conway (Acting Principal), Judy Kelly (College Principal)

Apologies John Collyer

GENERAL MEETING

Commenced 7.00pm

Welcome given by Jane Crawford to all attending.

1. Approval of minutes from last meeting

1. Approved by JC

2. Reports

a. Principal's Report (Belinda Conway, Acting Principal)

i. Canteen

1. Tender awarded to "Healthy Young Appetites". best - engaged with healthy canteen concept. Support online ordering
2. In January \$5-10k of work to be done on the kitchen in preparation. P&C could contribute (need treasurer to tell us what funds are)
3. KK: Is there a trial period? BC: No
4. No sugary drinks, but there will be caffeinated beverages
 - a. ATK: Request that Canteen operator could be asked to minimise the provision of caffeinated drinks even if not required by healthy schools guidelines. New operator would be free to respond to or ignore the request.
 - b. ATK: These drinks can have unhelpful effects on certain children, particularly those on certain medications.
 - c. Others stated that students must be trained to refuse the caffeine drinks and could buy them after school anyway – but ATK said the same could be said of the sugary drinks yet we accept the case for not putting them in kids' paths at school.
 - d. No consensus on making the request to the operator.
5. No sugary drinks, but there will be caffeinated beverages

ii. Building works

1. Car park - finally have access. Has been ongoing for at least 6 years. We acknowledge support of our State Representative Jamie Parker
2. Renovation of a future focused learning space
 - a. 2 classrooms to be merged into a single space - remove dividing walls, bring in tech.

- b. English/Languages to start.
 - c. \$48k of work
 - 3. COLA (Covered outdoor learning area)
 - a. install covers of 2 x basketball courts. Getting quotes
 - b. Several 100k of work, needs council approval... Starting tender process.
 - c. Funded by school, but would like to see if we can get grants (via P&C)
 - d. Tricky due to alignment of basketball courts wrt each other, astroturf
 - e. JC: Can P&C be involved in design or at least see the initial designs, as it's often overlooked, and has been done badly in some schools
 - f. Divergent quotes: 130k - 500k
- iii. **WestConnex**
 - 1. Basement audits from Contractor - Part B (Rozelle Interchange). School has no basement.
 - 2. Start could be mid-2021?
 - 3. BC: Contractor has been quite responsive
- b. **College Principal's report (Judy Kelly)**
 - i. **Staffing**
 - 1. EOI (Expressions of interest) etc, cross-campus teaching - approx 6 between Leichhardt and Balmain.
 - 2. 1 retirement at Blackwattle - gone to a teacher from Balmain. Moving to the senior campus good for teachers as they like to teach yr 11/12 (like to be able to do this their career point of view). Students in BWB like to see familiar faces from junior campus etc
 - 3. Promotions, general movement, maternity leave etc
 - a. From Leichhardt: Lani Grey, Sophie Gois, Liv Edwards
 - 4. Melinda Bright extended to all of 2020 (EPC)
 - 5. Director will talk to the school about this by December. Rod Megahey also is in a new position, so we have a Relieving Director
 - 6. Judy Kelly will leave at end of term (but not officially retiring until mid-next year). There will be someone acting in the position in the meantime
- c. **President's Report (Jane Crawford)**
 - i. \$300 for Dux prize. Proposed by JC, seconded by KK
 - ii. JC will do Selective day talk
 - iii. Presentation day 7th feb - GO will do talk, Orientation also
- d. **Fundraising report (Ann-Therese King)**
 - i. Trivia Night - final figures:
 - 1. Revenue \$21,984.29
 - 2. Expenses \$3,937.59
 - 3. Profit \$18,046.70
- e. **WestConnex Report (Ann-Therese King)**
 - i. Nothing to report
 - ii. Who will take over next year? Need to have 1 person + reserve.
 - 1. JC will do it.

2. Meetings 4 times a year at night, 2 hours long, for each part. Either Leichhardt Council or Ashfield Council.
3. For reserve, put out a call in Highlights - person needs to become a P&C member.

f. Treasurer's Report (Gianina Olaru)

- i. \$155k (approx) in a/c with \$60k committed
- ii. Lockstock a/c \$9156.67
- iii. Can we start a system of assigning numbers to funding requests, based of a convention e.g Date of Meeting + #item (would make 2019_11_02_1)
- iv. Canteen Funding Request. BC: will share

g. Secretary's Report (Eoin Murphy)

- i. P&C Registration Letter for Enrolment Pack (from Helen Oesterreich) for comment. EM to circulate.
 1. Could we ask if people can help with professional skills?
 2. Could we use Tablets to enter new student details? (like BWB). BC Conway: No problem in theory to borrowing Tablets/Laptops for this
 3. Orientation event is December 3rd
- ii. Canteen Tender update (e-mail)
 1. Thanks to Nancy Brown who was the parent representative
- iii. Notification of transfer of funds from NSW Government (e-mail)
 1. Total of \$6,892, between parent contributions, and Trivia Night funds lodged with the school
- iv. Lostock Contribution query from BWB P&C (e-mail)
 1. Treasurer will inform them (and SSC Balmain) that they don't need to pay their usual \$500 contribution this year
- v. Inner West Council Draft Grants and Fee Scale Policy (e-mail)
 1. <https://yoursay.innerwest.nsw.gov.au/49907/documents/117430>
 2. <https://yoursay.innerwest.nsw.gov.au/49907/documents/117431>
 3. https://yoursay.innerwest.nsw.gov.au/draft-grants-and-fee-scale-policy1?preview=true&tool=survey_tool&tool_id=supporting-community-activities-2019#tool_tab
 4. Can work on charity status in December which is a prerequisite
 5. For any new funding requests (e.g COLA) we should look into council grants
- vi. Lostock Electricity Bill
 1. Amount is \$160 for 3 months - supply charge only
 2. Motion (JC) pay all outstanding bills up to \$1000. No, let's not spend money indefinitely.. Let's pay the current bill for now
 3. JC: forward bill to Dept. Ed - can they shut off electricity etc. However, Shutting down electricity may be security issue?
 4. Insurance? Etc. Need to understand proper process?
 5. No more bookings - have been refunded
 6. JC to write letter to BC on behalf of P&C saying property no longer of interest to P&C. BC to get in touch with Dept Ed.

4. General Business

a. Solar my schools grant application

- i. JC: Making grant application to State government - via Mark Swadling.
- ii. Help from Inner West Council

b. Canteen tender update.

- i. The financial information relating to the upgrades will be presented at the P&C by Principal once quote process finished.

c. Unspent funding

- i. In light of the [article](#) in the SMH today reporting \$1.3 billion of unspent funding in public schools, how does this school fare in this regard?
- ii. Is the school's 2018-2019 financial information available, and how will significant infrastructure works be carried out in school if unspent funding is not rolled over year to year?
 - 1. BC: Outlined in Annual School report - it's on the website. Finished May 2019
 - 2. BC: COLA will probably take any unspent funds

d. Subject Choices Yr11 (AT)

- i. Most kids get the subjects they want
- ii. Direct queries to BWB if child doesn't get desired subject
- iii. People don't know what process is - e.g waiting lists. School will address in yr 10 transition info, and with Liza Lewis (Principal of BWB)

e. Council bike track

- i. Inner West council has a plan to add bike tracks near the school. Multi-phase. Phase 1 is closed. Have asked for feedback. We should try and be involved with phase 2 (next year)

f. Continue with Entertainment Book next year?

- i. Only makes \$300-\$400 but only involves sending out a few emails. EM will do it

4. Change in commitments resulting from this month's P&C Meeting: None

5. Next Meeting Monday 2nd December at 7pm in the common staffroom

6. Meeting closed 8:45pm