

Sydney Secondary College Leichhardt P&C

Minutes of AGM and General Meeting 3rd February 2020

Attendance recorded in attendance book.

Parents & Carers Gianina Olaru, Jane Crawford, Eoin Murphy, Ling Chan, Susan Mercer, Karen Korras, Anna Cody, Philippa Scott, Alison Ryan, Jill Jeremy, Nancy Griffiths, Sue Luburic, Justine Humphry,

Staff members Belinda Conway (Acting Principal), Julianne Beek (Acting College Principal)

ANNUAL GENERAL MEETING

Commenced 7.05pm

1. Welcome and Introductions

Jane Crawford handed the meeting over to Belinda Conway, Acting Principal SSCL.
Belinda called for the nominations for the election of office bearers.

2. Apologies Ann-Therese King

3. Election of Office Bearers for 2020

- **President:** Gianina Olaru nominated by Jane Crawford, seconded by Karen Korras.
Gianina Olaru elected President.
- **Vice-President(s):** No Nominations (John Collyer, current vice-president was not present, will defer discussion until next meeting)
- **Secretary:** Eoin Murphy elected Secretary.
- **Treasurer:** Ling Chan elected Treasurer.
- **Event Coordinator:** Position vacant
- **WestConnex Liaison:** Ann-Therese King has agreed to fill this role again this year. Alison Ryan will act as second
- **Assistant Secretary:** Philippa Scott
- **Assistant Treasurer:** Position vacant

4. Panels

- Belinda Conway mentioned a number of panels which meet on an as-needs basis, and sought any expressions of interest in participating. The 3 panels are:
 - Merit Panel
 - Selective school panel
 - Enrolment panel
- Panels need some gender balance (in practice, it would be useful to have more males apply to achieve this).
- Suitable for people who can work flexibly
- Time commitment involves some training (online), half to 1 day selecting CVs etc, then half to one day on panel

5. AGM closed 7.35pm

GENERAL MEETING

Commenced 7.35pm

Welcome given by Gianina Olaru to all attending.

1. Approval of minutes from last meeting

GO approved minutes from previous meeting

2. Matters arising from previous Minutes

a. P&C Charity Status

- i. AGM Minutes need to be sent to P&C Association
- ii. P&C Financial year is January-January
- iii. Audit - usually done by Treasurer from another SSC campus.
- iv. GO: Let's get it done professionally.

3. Reports

a. Principal's Report (Belinda Conway, Principal)

- i. Welcome to Julianne Beek (Acting College Principal)
- ii. Canteen - operators in. Food has improved, and is fresh. Application sent to DoE to obtain official "[Healthy schools](#)" "tick". Kids complain no more Pepsi - however there is fruit juice, water. Lots of fresh food, recyclable packaging, gluten-free, vegetarian options etc.
- iii. Equipment funding - some equipment was not actually broken (contrary to reports from previous operator) so less funding needed than anticipated
- iv. Trivia Night - some people have enquired about booking the hall for this in 2020. Do we want to book last Saturday of August 29th August. Yes, but let's make sure to avoid clash with Balmain campus fundraising night, and . "Music in the park" (usually a whole week).
- v. Recognition ceremony today - was fantastic
- vi. Swimming carnival - this Wednesday. Excursion for yr7, participants from other years
- vii. Presentation day - this Friday, Town Hall.
- viii. P&C New Parents "Meet the Teachers" event - next Monday

b. College Principal's Report (Julianne Beek)

- i. Judy Kelly (recently retired College Principal) will be at Presentation Day on Friday
- ii. College Principal role - Rod Megahy (Director) will fill that position (merit)
- iii. Tomorrow: IMP information night for new parents
- iv. "The One Concert" will be held at Leichhardt
- v. Swimming carnival will be at Drummoyne.
- vi. College Principal Role
 - o not the line manager of the individual campus Principals

- Doesn't get deciding vote
- lots of negotiation, agreement
- Mostly about interacting across colleges
- vii. College Team
 - 4 principals form the "College Management Group" and coordinate different activities e.g IMP
 - Head Teacher Teaching and Learning - teacher accreditation group
 - Admin Teacher - Presentation Day, Girls
 - College Deputy - support IMP
- viii. Action: JB to update college website with information about College roles etc
- ix. Parent question: Do P&Cs talk to each other? Principals and P&C Presidents do once per term, but not much apart from that..should be better
- x. Discussion about Blackwattle - kids only there for 18 months, not much fundraising, P&C - fishmarket?
- xi. Big issues, generally one per campus:
 - New Fishmarket (Blackwattle)
 - WestConnex (Leichhardt)
 - Sydney Central High school (Balmain)

c. President's Report (Gianina Olaru)

- i. Will update ABN, to get charitable status updated, will need minutes, will need to send audit results to P&C Association
- ii. Was at Recognition ceremony today
- iii. Will be at Presentation Day (Sydney Town Hall) this Friday
- iv. Solar panel - grants application - council will talk to BC

d. Treasurer's Report (Ling Chan)

- i. Summary
 - \$68k committed
 - \$86k uncommitted
 - \$155k total
- ii. Action item: Work out how to deal with committed funds that have not been spent?
- iii. COLA: BC will come to P&C after design discussions, prior to tender. Comes out of school's funding. \$500k project
- iv. EM (requested explanation of how transfer of funds occurs). Does P&C get presented with invoices from school? Hasn't happened in the past. However an auditor would need invoices? Treasurer interacted with individual teacher or the school to transfer cash. Invoice normally comes to the school who pays the bill, P&C then pays the school.

e. Secretary's Report (Eoin Murphy)

- i. Trying Google Groups instead of email list for Yr 7 communication as current gmail account has a limit of 250 emails per day

- ii. Electronic P&C registration at orientation day was not very successful (GO - IPads froze and had other technical problems, form was too verbose) but also put link on school website, and have got quite a lot of registrations from that, with good quality data
- iii. It was advised that an Annual P&C Membership contribution is required of not less than 50c per member, EM to print 2020 form for next meeting

f. West Connex Report (Ann-Therese King)

- i. Hold until next meeting

4. General Business

a. Electronic communication from school

- i. Parent complaint about not receiving information - e.g what time IMP event? What time is new parent drinks event? What time technology workshop?
- ii. Many sources of information: Facebook, Skoolbag, Sentral, website, highlights, Edmodo, mails from school, P&C email list, P&C google group.
- iii. Confusion over what sent by school, P&C
- iv. Skoolbag has been retired this year as it overlapped with other sources of info?
- v. There is a Sentral App for phones
- vi. Which do alerts/push, and which don't?
- vii. School calendar - should be updated regularly
- viii. Can we do an audit of what communication goes where and present a clear picture?
- ix. Some parents seem to not be getting emails from school

b. New Parents "Meet the Teachers" Event

- i. Time 6-7pm, after Technology Workshop for Parents 5:30pm
- ii. Approve spending to spend \$500 (JC) - moved by LC
- iii. Eoin to send out email to parents informing of time
- iv. A parent suggested (via e-mail) an alternative with no drinks but with kids allowed. Can come to next P&C meeting to propose
- v. Feedback from last year: System of boards with colours to associate a child's class with teachers was a bit confusing?
- vi. Question: Can any parents go? Just parents of new students
- vii. Action Points:
 - Buy food - spent \$300 - only half got used last year? So \$150
 - Buy alcohol - JC to do it. How much?? JC to check with Ann-Therese King who did it last year
 - Bring ice, 2 bags (AR)
 - BC to chill alcohol in fridge
 - Set up (Teachers do tables) - SM +AR
 - Make sure there are rubbish bins present
 - Tidy up at the end/Bring home bottles - NG

c. Fundraising

- i. What are we fundraising for? What are goals etc?
- ii. Can often get more interest/contributions if you can identify a specific project for funding

d. Swimming carnival

- i. Students who don't attend need to go to school

5. **Next Meeting:** Monday 2nd March at 7pm in the common staffroom.

6. **Meeting closed** 9.20pm